

KEY INFORMATION DOCUMENT

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits when you are working through a **Personal Service Company (Ltd) on an inside IR35 basis**.

Further information can be found at in our contract for services, on our website under Key Information section or on requested from your Sharp Brains contact.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Name of employment business:	Sharp Brains Ltd
Your employer	Your Limited Company (PSC)
Type of contract you will be engaged under	Contract for Services
Who will be responsible for paying you	Your Limited Company (PSC)
How often you will be paid	Monthly
Expected or minimum rate of pay	No less than national minimum wage
Deductions from your pay required by law:	PAYE Employee National Insurance
Any other deductions or costs from your pay (to include amounts or how they are calculated):	None
Any fees for goods or services:	We do not anticipate any but will notify you of any change.
Holiday entitlement and pay:	It is the responsibility of the PSC to provide holiday leave and pay to you
Additional benefits:	No entitlement from the Employment Business

EXAMPLE PAY

Example rate of pay:	£500 per day
Deductions from your wage required by law:	PAYE: £151.92 Employee National Insurance: £30.95 (Based on basic tax code)
Any other deductions or costs from your wage:	£0.00
Any fees for goods or services:	£0.00
Example net take home pay:	£281.79

This document explains your pay information if you engage as a personal service company.